

03/2018 JW



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STATE OF DELAWARE
BOARD OF NURSING HOME ADMINISTRATORS

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PUBLIC MEETING MINUTES:	BOARD OF NURSING HOME ADMINISTRATORS
MEETING DATE AND TIME:	Tuesday, March 13, 2018 at 1:00 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	May 8, 2018

MEMBERS PRESENT

Michael Salitsky, Professional Member, President (arrived at 1:05 p.m.)
Ray Quillen, Professional Member, Vice-President
Georgia Lane, Healthcare Member
Gwendolyn Benton, Public Member
Cecilia Jones, Public Member
Jenifer Vaughn, Public Member (departed at 1:53 p.m.)
Timothy Bane, Public Member

MEMBERS ABSENT

J.R. Payne, Jr., Professional Member
Eleanor Allione, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General
Aisha Hoke, Administrative Specialist II

OTHERS PRESENT

Natasha Sudler

CALL TO ORDER

Mr. Quillen called the meeting to order at 1:02 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Quillen, seconded by Ms. Jones, to approve the minutes from the January 9, 2018 meeting as presented. The motion carried unanimously.

UNFINISHED BUSINESS

Sign Final Order

The Board signed the final order resulting from the Recommendation of the Chief Hearing Officer for Carol Steffey.

Re-Review Nursing Home Administrator Applications – Reciprocity

After a re-review of the application and supporting documentation for Frantz Domond, and with no additional documentation submitted which was requested of the applicant in a November 30, 2017 notice of tabled application letter, a motion was made by Mr. Salitsky, seconded by Mr. Quillen, to propose to deny the nursing home administrator application for failure to meet the requirements for licensure. The motion carried unanimously.

NEW BUSINESS

Review of Nursing Home Administrator-In-Training Applications

After review, a motion was made by Mr. Salitsky, seconded by Ms. Benton, to approve Natasha Sudler for a 6-month AIT program. The motion carried unanimously.

Request to Reactivate License

After review and discussion, a motion was made by Mr. Salitsky, seconded by Ms. Jones, to approve the reactivation of the nursing home administrator license of Jerome Joyner. The motion carried unanimously.

Ratify Nursing Home Administrator Applications

A motion was made by Mr. Salitsky, seconded by Ms. Vaughn, to approve the ratified nursing home administrator applications of Leslie Jaffey, Sue Haines and Tina Foskey. The motion carried unanimously.

Review of AIT Progress Reports

After review, a motion was made by Mr. Salitsky, seconded by Ms. Benton, to approve the AIT progress report submitted for Renee Girard. The motion carried unanimously.

Approval of Continuing Education Activities

After review, a motion was made by Mr. Salitsky, seconded by Mr. Bane, to approve the continuing education activities as follows:

Delaware Association for Home & Community Care
New Connections...Better Outcomes, 6 hours

Healthcare Association of New Jersey (HCANJ)
HCANJ 46th Annual 20-hour Symposium, 20 hours

The motion carried unanimously.

Review of Final AIT Progress Reports

A motion was made by Mr. Salitsky, seconded by Mr. Quillen, to approve the final AIT progress report of Rebecca Thomas and approve her to sit for the examination. The motion carried unanimously.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

There was no other business before the Board.

PUBLIC COMMENT

Ms. Sudler was present for the review of her AIT application and inquired on the process going forward.

NEXT MEETING

The next meeting will be May 8, 2018 at 1:00 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Salitsky, seconded by Mr. Quillen, to adjourn the meeting at 1:59 p.m. The motion carried unanimously.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II